

Procedures for the Adoption of National Municipal Policy and Resolutions

City Summit Tampa, Florida November 2024

The [National Municipal Policy](#) (NMP) is NLC's comprehensive, standing statement of goals, principles, policies and program objectives on federal policy issues directly affecting or of concern to cities, towns and villages. The NMP serves as the basis for NLC's federal advocacy efforts on behalf of the nation's cities, towns and villages. The policy is subject to annual modification by delegates from direct member cities and state municipal leagues at the Annual Business Meeting during City Summit.

Since membership amends the NMP once each year, amendments to the policy typically do not endorse or oppose specific congressional bills, current presidential positions or technical aspects of federal regulations. Instead, positions on such timely matters – which are subject to major changes during the annual legislative and administrative processes – are the subject of NLC resolutions that stand for one year, from their time of passage until the adjournment of the next City Summit.

Direct member cities of NLC and state municipal leagues were invited to submit policy amendments and resolutions by July 7, 2024 for consideration by one of the seven Federal Advocacy Committees. The designated committee has the option of endorsing, amending or rejecting the submittal.

At least two weeks prior to the City Summit, proposed policy amendments and resolutions for 2025 are published on the NLC website and an announcement is sent to all NLC members. The proposed resolutions book for 2025 can be found [here](#). These proposals are subject to change by the Resolutions Committee at City Summit prior to the Annual Business Meeting.

Federal Advocacy Committees

NLC's seven Federal Advocacy Committees manage NLC's National Municipal Policy and Resolutions. At the Congressional Cities Conference (CCC) in March, the Federal Advocacy Committees set agendas for the year. The Committees meet routinely, during the course of the year, to explore topics within their portfolio, engage in advocacy efforts, share best practices and develop policy and resolutions recommendations.

NLC's Federal Advocacy Committees met in person and virtually prior to City Summit to finalize their recommendations for policy amendments and resolutions. During these Federal Advocacy Committee meetings, any policy amendments or resolutions submitted to NLC by the July 7, 2024 submission deadline were considered. Committees had the option of endorsing or rejecting those submittals. Adoption of recommendations is by a majority vote of Federal Advocacy Committee members present and voting. Proxies are not permitted.

Resolutions Committee Meeting: Tuesday, November 12

Proposals approved by the Federal Advocacy Committees are forwarded to the NLC Resolutions Committee for consideration. The Resolutions Committee will meet during City Summit on **Tuesday, November 12 at 10:15 AM in the Tampa Marriott Water Street, Grand Ballroom Salon ABCDE, 2nd Floor**. The Federal Advocacy Committee chairs will report the recommendations of their respective committees to the Resolutions Committee members. The Resolutions Committee consists of the NLC Board of Directors plus representatives appointed by state municipal leagues whose states are not represented on the Board of Directors.

The Resolutions Committee will also consider any appeals from sponsors of proposals that were previously rejected by a Federal Advocacy Committee, as long as these were submitted by the July 7, 2024 deadline. Proposals introduced by members of the Resolutions Committee are also eligible for review.

Only members of the Resolutions Committee can participate and vote in this meeting. Speakers recognized during the meeting by the Chair may include Resolutions Committee members, Federal Advocacy Committee chairs or their designees, and sponsors of appealed policy recommendations. Decisions will be made by a majority vote of the members present. Proxies are not permitted.

The Resolution Committee Official Rules of Conduct and the NLC Bylaws shall govern the conduct of the Resolutions Committee meeting. In the event that procedural matters arise that are not addressed by the Official Rules or Bylaws, Robert's Rules of Order Newly Revised 12th Edition shall govern the conduct of the meeting.

Annual Business Meeting: Saturday, November 16

Resolutions Committee actions are referred to the Annual Business Meeting for consideration and adoption by the voting delegates. The report of the Resolutions Committee will include only recommended policy amendments and resolutions. The Annual Business Meeting will be held during City Summit on **Saturday, November 16 at 2:45 PM in the Tampa Convention Center, Ballroom C, 1st Floor**.

To cast a vote at the Annual Business Meeting, all voting or alternate delegates must be present and registered with the Credentials Committee and must have official voting materials. Each direct member city has a certified voting delegate, or alternate, who is entitled to vote at the Annual Business Meeting. The delegate may cast a certain number of votes based upon the direct member city's population, determined by the 2020 U.S. Census; member cities may not split their votes. Each state municipal league is entitled to cast a total of 20 votes by its delegate or delegates, and those votes may be split and distributed at the discretion of each state municipal league. Voting delegates must be present to vote. Proxies are not permitted.

After a brief presentation of the Resolutions Committee's report, the Annual Business Meeting's Presiding Officer will call for adoption of NMP amendments and resolutions as proposed by the Resolutions Committee. Amendments to each chapter will be considered in the order in which those chapters appear in the NMP. Motions from the floor to amend the Resolutions Committee's recommendations require a majority vote for passage. Final adoption of amendments to the NMP requires a two-thirds vote of voting delegates.

Voting delegates may submit a petition for policy proposals to the NLC Federal Advocacy team by **10:00 AM on the day of the Annual Business Meeting** to the **NLC Policy Office in the Tampa Convention Center, Meeting Room 419, 4th Floor**. Petitions must carry the text of the proposal and printed names, titles and signatures of 10 certified voting delegates with their respective cities and states. The petition must receive a majority vote of the voting delegates to be accepted for floor consideration and require a two-thirds vote for final approval. Petitioners should complete the packet that can be found [here](#).

The Official Rules of Conduct and the NLC Bylaws shall govern the conduct of the Annual Business Meeting. In the event that procedural matters arise that are not addressed by the Official Rules or Bylaws, Robert's Rules of Order Newly Revised 12th Edition shall govern the conduct of the meeting.

For further information about this process prior to City Summit or to contact the NLC staff for a Federal Advocacy Committee, contact Dion Taylor at 202-626-3064 or taylor@nlc.org.

During City Summit, please contact the Federal Advocacy staff at the Policy Office located in the Tampa Convention Center, Meeting Room 419, 4th Floor.